

Minutes of Electoral Board Meeting January 20, 2021

CALL TO ORDER

Meeting convened at: 2:36 P.M.

In attendance: Kim McKiernan, Director of Elections; Denise Chandler, Chairman; Dabney Kirchman, Vice-Chairman; Robert Klaus, Secretary

Meeting convened for the purpose of reviewing the draft FY 2022 Budget.

OLD BUSINESS Dabney Kirchman, former Secretary

- Approval of Draft Minutes from Electoral Board Meeting of December 1, 2020
 - (Draft distributed via email.)
 - Minutes were approved as distributed after minor discussion.

NEW BUSINESS

- Review and discuss proposed budget prepared by Director of Elections.
 - Definitions of column headings were discussed, and will be simplified/clarified in future proposals. Most line items consistent with prior requests.
 - Budget 01301 (Elections) Proposed changes:
 - Several line items were increased in response to new requirements levied by the State legislature, directing additional processes.
 - Increase Equipment \$13,000 to replace Poll Books (6-years old, 5 years is government standard for obsolescence; IT tech recommended due to increasing intermittent parts issues with current devices)
 - Budget 01302 (Operations) Proposed changes:
 - One line item was increased for increased state-levied requirements for automatic mailings.
 - All modifications were discussed by attendees.
 - No issues with proposed changes after discussion.
 - Considered additional budget to improve Registrar storage; add/modify to accommodate required equipment and make more assessable for efficient breakout/storage. Concluded not ready for specific proposals, but will consider for future budget iterations.
 - FY 2022 Budget Request was approved unanimously as submitted.
- Several inquiries received/responded to by the Registrar were reviewed and discussed with no issues or further action required.
- The acceptance of appointment to Secretary, Rappahannock Electoral Board, as stipulated in Virginia Code 24.2.106.B, as of 1 January, by Minority Party member Robert Klaus, was discussed.
 - Acceptance letter forwarded to board by Separate Correspondence.
 - No dissenting opinions.
 - Required notification of Virginia ELECT of Board membership has been accomplished by Registrar.

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January 20, 2021**

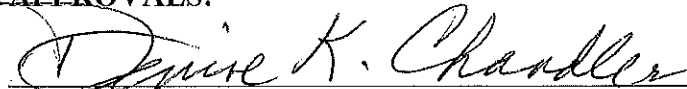
- A consolidated Rappahannock County Budget Meeting Schedule was distributed by the Registrar.
 - This is a highly useful tool, if only for considering and correcting breaches.
 - Several items of import to the EB were flagged for pursuit.
- RC Republican Chairman requested list of Election Officials and EB meeting schedules.
 - Party Chairs can nominate EOs (scheduled for review Week 1 of February).
(Most current EOs are not forwarded by a party, but private volunteers.)
- The Registrar will be looking for guidance in the VA Code as to whether an Election Official may also serve as an observer at Electoral Board meetings.
- State-mandated invitations for recurring absentee ballots not well received by some citizens (insulting feedback received by Registrar).

ADJOURNMENT

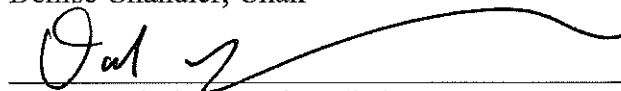
- The meeting adjourned at 3:30 P.M..

Respectfully submitted,
Robert Klaus, Secretary
Rappahannock Electoral Board
January 20, 2021

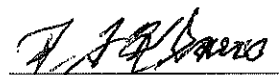
APPROVALS:



Denise Chandler, Chair



Dabney Kirchman, Vice-Chair



Robert Klaus, Secretary