

Minutes of Electoral Board Meeting
December 1, 2020

Meeting convened at: 11:00 am

In attendance: Kim McKiernan, Director of Elections;
Denise Chandler, Chairman; Robert Klaus, vice Chairman;
Dabney Kirchman, Secretary

Old business:

Minutes approved from meeting on 10-14-2020.

New business:

Election debriefing notes as follows:

- 1) Election official training conducted over two days (as opposed to one) worked better.
- 2) Rotating election officials between precincts & roles creates a more robust and versatile pool of Election Officials.
- 3) Experienced Chiefs should serve as Chiefs in major (high expected turn-out) elections.
- 4) Consider inviting heads of political parties to separate pre-election meeting.
- 5) All observers requested to submit questions in writing. Registrar (or Electoral Board, as appropriate) will provide written answers. This is preferable to observers asking questions in situ and potentially disrupting the work of Election Officials.

- 6) Observers MAY NOT do the work of Election Officials.
- 7) Observer badges should be required in all future elections.
- 8) Cross-training is a significant benefit of rotating Election Officials.
- 9) Electoral Board should write a letter promoting cross training and rotation of Election Officials in April.

Other business as follows:

- 1) Registrar forwarded written complaint from Amissville to Virginia Department of Elections and has received no response.
- 2) Issues involving cleaning of firehalls and floor damage have been satisfactorily resolved.

Brief discussion of upcoming concerns for Registrar & Electoral Board as follows:

- 1) Budget work to begin in January.
- 2) Redistricting to begin in (??)
- 3) June primary preparations
- 4) Voting equipment must be newly certified.
- 5) Dave Yowell states we will need new poll books soon. Demtech will cease to support Advocate software.
- 6) Registrar's office will need access to county government GIS mapping software to verify correct current address of voters and to register new voters.

12:05 pm entered into closed session in accordance with 2.2-3711 (A)(7) of the code of Virginia for the purpose of “Performance, demotion, salaries, and disciplining of specific public officers, appointees or employee of any public body...”
The subject matter of the closed meeting was the conduct of an Election Official during the course of his or her duties.

13:04 Meeting briefly reconvened in open session and then adjourned.

Respectfully submitted,
Dabney Kirchman,
Secretary, Rappahannock Electoral Board
January 12, 2021

