

**Minutes of Electoral Board Meeting  
of May 10, 2021**

**CALL TO ORDER**

- Meeting convened at: 6:36 P.M.
- In attendance: Denise Chandler, Chairman; Dabney Kirchman, Vice-Chairman; Robert Klaus, Secretary.
- Meeting convened to consider personnel actions.

**CLOSED SESSION**

The Electoral Board will conduct a closed meeting in accordance with §2.2-3711 (A)(1) of the Code of Virginia for the purpose of: “discussion or consideration ... of specific public officers, appointees, or employees of any public body”.

- The Session was closed at 6:37 P.M.
- The Closed Session was terminated at 6:43 P.M. in accordance with §2.2-3711 (A)(1) of the Code of Virginia.

**OPEN SESSION**

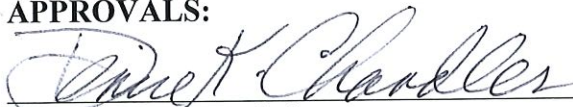
- DemTech will conduct a demonstration of proposed replacement pollbook devices on 19 May.
- The performance evaluation of the Director of Elections through June 30, 2021, will be due in August. A tentative date of 12 July was proposed to prepare the evaluation.
- Election Official training for the June 8, 2021 Primary Election is required. After brief discussion, proposed training dates of 1 and 2 June were unanimously approved.
- Logic and Analysis (L&A) testing for the June 8, 2021 Primary Election is required. Proposed testing date of 3 June was unanimously approved.

**ADJOURNMENT**

- The meeting adjourned at 6:49 P.M.

Respectfully submitted,  
Robert Klaus, Secretary  
Rappahannock Electoral Board  
May 12, 2021

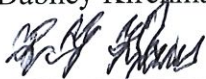
**APPROVALS:**



Denise Chandler, Chair



Dabney Kirchman, Vice-Chair



Robert Klaus, Secretary

**MOTION TO CONDUCT A CLOSED MEETING**

I move that the Rappahannock County Electoral Board conduct a closed meeting in accordance with (2.2-3711 A (1)) of the Code of Virginia for the purpose of:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body (2.2-3711 A (1))

The subject matter of closed meeting will be:

1. Personnel

**RECORD OF VOTE AS TO THE AFORESAID MOTION**

	Motion by 2 <sup>nd</sup>	Absent/Abstain	AYE	NAY
Denise Chandler		✓	✓	
Bob Klaus	MOTION		✓	
Dabney Kirchman		3 & 4/10/21	✓	

**CERTIFICATE**

Do each of you certify that to the best of your knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act, and only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered by the Electoral Board in the closed meeting?

	AYE	NAY	ABSENT
Denise Chandler	✓		
Bob Klaus	✓		
Dabney Kirchman	✓		

The aforesaid Motion and Certificate were adopted in open session at a public meeting of the Rappahannock County Electoral Board on May 10, 2021 by roll-call vote as shown above. The Certificate was adopted immediately after the closed meeting at a reconvened open meeting.

Denise K. Chandler

Chairman, Denise Chandler

ATTEST:

Bob Klaus

Secretary, Bob Klaus

Dabney Kirchman

Vice Chairman, Dabney Kirchman